



COMPLIANCE COMPLAINT FORM

When completed and signed please return form to:

Compliance Department
Westbrook Village Association Administration Office
19281 N. Westbrook Parkway
Peoria, AZ 85382

Date Received: _____

Received by: _____

A SIGNED COMPLAINT FORM IS NECESSARY BEFORE COMPLIANCE DEPARTMENT STAFF CAN INVESTIGATE, UNLESS, A LIFE-THREATENING ISSUE EXISTS OR IT IS OTHERWISE DEEMED APPROPRIATE TO ACT.

Address of Alleged Violation(s): _____

Subdivision Name: _____

Approximately how long has the alleged violation existed?: _____

Describe the alleged violation:

(If more room is needed please use the back of this page)

Complainant's Name: _____ Phone#: _____

E-Mail Address: _____

Address: _____

Subdivision: _____

Complainant certifies that the information set forth above is true and correct as of Complainant's own knowledge.

Complainant's Signature

Date

NOTE: Effective August 6, 2016 the Arizona State Legislation amended the laws on how associations must treat violations. Notice to Member of Violation A.R.S. 33-1242 (condominiums) and A.R.S. 33-1803 (planned communities) changes the way we, as your association administrators, have to send written notice that the condition of the property owned by a member is in violation of the community documents. Thus, WVA cannot accept anonymous compliance complaints; this form must be filled out and submitted providing the alleged condition of the property owned by a member in violation of the community documents. If requested by the member who receives written notice that the condition of their property is in violation of the community documents (within the time period designated by the law), we must disclose your name to them.

For office use only:

Account# of Violation: _____

Notification letter sent on: _____

Name/Phone: _____

Contacted by phone on: _____

Account# of Complainant: _____

Letter to Complainant on: _____

Compliance Notes: _____

(More room on back of this page)

Complaint resolved on: _____

