

## Westbrook Village Association Annual Assessment Payment Options

Below are your options for paying the Westbrook Village Association Annual Assessment and the information you will need for proper processing of your payment by our accounting firm, Colby Management, An Associa Company.

- Please locate and reference your Account Number - located in the upper right corner of your invoice statement.
- If you will be paying by personal check, please be sure to reference your account number in the memo area; make it payable to Westbrook Village Association and mail to Westbrook Village Association, P.O. Box 65581, Phoenix, AZ 85082-5581.
- If you are interested in paying on-line, go to <https://propertypay.cit.com/guest/#/guestpayment> agree to terms & conditions; fill out Pay Now-Confirm Property Form (select either Pay by eCheck or Pay by Card button). The Mgt ID is 1076 – your Assoc ID is WEST – your Account #
- If you are making a payment on-line **through your bank**, please be sure to reference your account number, make it payable to Westbrook Village Association, and address it to Westbrook Village Association, P.O. Box 65581, Phoenix, AZ 85082-5581. ***Please note: If you make payments to both Westbrook Village Master Association and a Sub Association, or for more than one property, you will have different payment information for each account. Payments for more than one account must be made on separate checks.***

Should you have further questions, please contact Colby Management's Customer Service Representative at 623-977-3860 Ext. 7725 or e-mail at [customerservice@colbymgt.com](mailto:customerservice@colbymgt.com) Colby Management's office hours are Monday through Friday 8:00 a.m. to 3:00 p.m.