

Approved April 20, 2021
WESTBROOK VILLAGE ASSOCIATION
LONG RANGE PLANNING COMMITTEE
March 16, 2021 – via Zoom

PRESENT: Jerry Johnson, Jon Pardoll, Bob White, Jim McKenna (Members)

ABSENT: Amy Miller (Member)

HOMEOWNERS

IN ATTENDANCE: Three (3)

HOMEOWNER AND MEMBER COMMENTS

Homeowners in attendance are given the opportunity to address concerns and ask questions of the Committee and Management. These comments are not made a part of the Minutes.

CALL TO ORDER

Jerry Johnson, Chair, called the Meeting to order at 9:00 a.m.

There is a quorum with four members present.

MINUTES – February 16, 2021

Corrections will be incorporated into the Minutes and the Minutes will be resubmitted for file.

MOTION by Mr. Pardoll, second by Mr. White, to approve the Minutes from February 16, 2021 as edited. Carried by unanimous vote of the members in attendance.

OLD BUSINESS

Structural/Space Utilization/Vistas Pool Update: Cal-Pools did come out and they are creating a suggested list; they are working with Ms. Jones and Mr. LaPlaca on the Vistas Pool. This project has been moved to Landscape and Facilities although updates will be provided to the Long-Range Planning Committee.

Mr. White submitted additional reports on Structural Engineering and Space Utilization. This information has been forwarded to Ms. Jones for use in developing the RFP's.

Mr. White submitted a list of Space Utilization firms; this has also been forwarded to Ms. Jones. He has done substantial research on the firms listed and all have experience in commercial facilities and HOA facilities. He reviewed a number of projects completed by the firms suggested as well.

The Space Planning Firms and three Structural Engineering firms were contacted; without exception they all felt WVA is premature in going after a Structural Engineering RFP at this point. Once a specific project has been approved and there is a design approved or being strongly considered, Structural Engineering firms should be contacted.

Committee Member Vacancy: There are three vacancies with five applications having been received. Interviews will be conducted after the new Board has been seated and new Chairs are appointed.

Aging in Place Update: No Report

NEW BUSINESS – None

FOR THE GOOD OF THE ORDER

The Annual Meeting is tomorrow night – March 17, 2021, 6:00 p.m. Homeowners must sign up in order to get the link for this meeting. To date, 280 Homeowners have registered.

Mr. Pardoll suggested it is necessary to look at Safety concerns that may need updating or brought up to Code. This should be incorporated into the Committee's planning.

Next Meeting – Tuesday, April 20, 2021 – 9:00 a.m., Via Zoom

There being no further business to come before the Committee, the meeting was adjourned at 9:24 a.m.

Respectfully submitted,
Jody Brown, Recording Secretary

MINUTES & MORE