

**Approved February 8, 2022
WESTBROOK VILLAGE ASSOCIATION
RECREATION COMMITTEE MEETING MINUTES
January 11, 2022 – 8:30 a.m.**

PRESENT: Max Allen, Steve Merkovich, Jim Schulz, Norma Apodaca, Dina Lawther, Ron Laumann, Marti Harper (Members)
Jan Lawlor (Recreation Centers Manager)
Karen Jones (General Manager)

ABSENT:

HOMEOWNERS: Full House (25+)

HOMEOWNER COMMENTS

Residents are given the opportunity to address concerns to and ask questions of the Committee prior to the start of the business portion of the meeting. These comments/discussions are not included in the Minutes of the meeting. Issues included:

CALL TO ORDER

Max Allen, Chair, called the meeting to order at 8:30 a.m.

There was a quorum with all members in attendance.

MINUTES

Corrections will be made, and the Minutes will be resubmitted for file.

MOTION by Mr. Schulz, second by Ms. Apodaca, to accept the Minutes of the December Meeting as corrected. Carried unanimously.

RECREATION MANAGER'S REPORT

The Recreation Manager's Report was included in the Committee binders for review and discussion.

OLD BUSINESS

Abacus Report: The Abacus Report – November 16 – December 19, 2021 was included in the Committee binders for review and discussion.

Damage Deposits for Club Events: This fee would be charged only if there is excessive clean-up needed after an event.

MOTION by Mr. Merkovich, second by Mr. Laumann, to recommend to the Board to set the Excessive Clean-Up Fee at \$50.00 per hour. Carried unanimously.

Setup Fees for Ticketed Events: This fee would help to cover the time and Staff required to setup a room for a specific event where tickets are being sold.

MOTION by Ms. Harper to form an Ad Hoc Committee with a member of the Admin staff, a member of the Recreation Committee, a member of the Board, and several Club Presidents to establish a policy for setup fees. Motion died for lack of a second.

Feedback from Homeowners in attendance:

- Maria Thorne read a prepared statement objecting to such a fee for Club events such as the Baby Boomer Dances
- Village Voices: They are not opposed to a reasonable fee for setting up for their concert
- PAC would not be opposed to a reasonable fee.

Clarification is needed as to what types of events would be assessed a setup fee, as well as what the fees would be. With regard to Ms. Harper, she represents the card groups and none of them hold ticketed events so this fee would not apply to them.

It was further stated that the members of the Recreation Committee each represent various Clubs and groups, and it is up to the Committee to establish a policy for setup fees and to recommend to the Board of Directors that it be approved.

Mr. Allen requested information on the man-hours needed for setup and teardown for events and what the associated cost would be. It was also pointed out that while Staff is doing setups and tear downs, they are not doing their regular duties.

There was discussion about Westbrook events and whether they pay a setup fee. Ms. Jones stated that since the start of the Second Sunday Marketplace, that group has paid about \$40,000. The Association loses money on Bingo as the Association can only keep \$1 per ticket per the Gaming Commission.

Committee Members will get feedback from their groups that hold ticketed events and will report at the next meeting.

NEW BUSINESS

Children's Swim Days: Ms. Jones reported the Children's Swim Days will revert back to the 2021 schedule (Lakes – Tuesday, Thursday, Saturday and Vistas Monday, Wednesday, Friday and Sunday). This schedule will be changed once the Vistas Pool is closed for renovation.

COMMITTEE REPORTS

Arts & Crafts: Everything is good.

Cards & Games: Participation is still down during the day but is better in the evenings.

Service, State and Social Clubs: Mr. Laumann reported the Computer Club is returning to normal and has several events coming up as well as providing support to AARP for tax prep. Other upcoming events include a Sock Hop on January 15, Mardi Gras Dance on February 26, Wine and Chocolate Tasting on January 25. There will be a Food Drive in March to benefit a local food bank.

The Veterans Club has a new President; they donated \$8,000 each to two different groups.

Performing Arts Council: Ms. Apodaca reported on upcoming events which include The Annual WV Follies and Variety Show on February 11, 12, and 13, The Players in "Just the Ticket" on March 17, 18, 19, and 20, A Spring Concert by the Village Voice on April 1, 2, and 3, and a dance on January 22 to be hosted by the Village Voices for the benefit of the Cornerstone Committee.

Sports: Mr. Merkovich will meet with the Golf Club to discuss the setup fee issue once the new Officers are seated. Work continues on the Pickleball Courts. Discussion continues between WVA and the Golf Club with regard to a financial partnership for the completion of the Horseshoe pits. There was discussion about alternate locations for horseshoes and cornhole (possibly south of the Wood Shop or between the Pickleball Courts and the Bocce Ball Courts).

Physical Fitness: No Report

FOR THE GOOD OF THE ORDER

- Website for tax prep will go live on February 17, 2022.
- 25% of the vendors did not show up at the Second Sunday Marketplace due to COVID; attendance was also down
- Working on a shred event in the Spring
- Events to be published in the e-blast should be submitted two weeks in advance.

Next Meeting – February 8, 2022, 8:30 a.m., FALC

There being no further business to come before the Committee, the Meeting was adjourned at 10:28 a.m.

Respectfully submitted,
Jody Brown, Recording Secretary

MINUTES & MORE