

Approved April 6, 2022
WESTBROOK VILLAGE ASSOCIATION
BOARD OF DIRECTORS MEETING
February 2, 2022

MINUTES

PRESENT: Amy Miller, Michael Greene, Sil Maiorana, Steve Merkovich, Tom Canepa, Gary Harmann, Max Allen (Board Members)
Karen Jones (General Manager)
Susan Fabian (Asst. General Manager)
Jan Lawlor (Recreation Center Manager)
Jesse LaPlaca (Facilities Manager)

ABSENT:

HOMEOWNERS: Full house

HOMEOWNER FORUM

Homeowners are given the opportunity to address the Board of issues of concern. These discussions are not included as a part of the meeting.

PLEDGE OF ALLEGIANCE

Everyone was asked to stand for the Pledge of Allegiance.

CALL TO ORDER

Amy Miller, President, called the February Board Meeting to order at 8:00 a.m.

CONFIRM QUORUM

Mr. Allen confirmed there was a quorum with all Board Members in attendance.

Ms. Jones introduced Ronnie Roszak, the new Assistant Recreation Centers Manager. She has also hired a new Communications Liaison, Sarah Maxwell, who will start in two weeks.

MINUTES – January 5, 2022

MOTION by Mr. Greene, second by Mr. Maiorana, to approve the Minutes of the January 5, 2022 Meeting as presented. Carried with Mr. Allen abstaining as he was not in attendance at the meeting.

TREASURER'S REPORT

The December 2021 year-end Financials were included in the Board binders for review and discussion.

MOTION by Mr. Canepa, second by Mr. Merkovich, to accept the December 2021 Treasurer's Report and Financial Reports as presented, subject to audit. Carried unanimously.

UNFINISHED BUSINESS

Abacus Data Report: Reports for December 20 through January 23, 2022 included in packet review and discussion.

Stadium Court Update: Mr. LaPlaca provided an update reporting the project is on schedule.

NEW BUSINESS

Cornerstone Committee Member Recommendation

MOTION by Mr. Greene, second by Mr. Canepa, to appoint Mike Barnett to the Cornerstone Committee, effective immediately. Carried unanimously.

COMMITTEE REPORTS

Architectural Control Committee: Minutes of the January meeting were included in the Board Binders.

Government Relations: No Report

Information Technology Committee: No meeting in January

Landscape & Facilities Committee: Minutes of the January meeting were included in the Board Binders.

Long Range Planning Committee: Minutes of the January meeting were included in the Board Binders.

WVA Cornerstone Committee: Minutes of the January meeting were included in the Board Binders.

The City has started a new matching grant cycle with grants up to \$10,000. Ms. Miller will be applying for a grant for the hardscape items (pergola, arbors, benches, deco screens) for the Reflection Garden. She will be sending an email to the Board Members asking for a unanimous written consent for the Resolution for the grant.

Personnel Committee: No meeting in January

Recreation Committee: Minutes of the January meeting were included in the Board Binders.

Town Hall: No Report

Ways and Means Committee: Minutes of January meeting and the Delinquency Report were included in the Board Binders.

WVGC-WVA Joint Meeting: No meeting in January

MANAGERS' REPORT

The **General Manager's** Report was included in the Board Binder; Ms. Jones provided clarification as requested.

The **Facilities Manager's Report** was included in the Board Binder; Mr. LaPlaca provided clarification as requested.

The **Recreation Centers Manager's Report** was included in the Board Binder; Ms. Lawlor provided clarification as requested.

The **Compliance Department Report** was included in the Board Binder; Ms. Fabian provided clarification as requested.

The Board requested information on the number of homes sold since the Pandemic started.

FOR THE GOOD OF THE ORDER

- Candidates Night is February 9, 2022, 7:00 p.m., via Zoom.
- The Annual Meeting is March 16, 2022, 6:00 p.m. It will be in person; quorum must be met in order to have the meeting.
- Thank you to Mr. LaPlaca for all the detail work that has been completed around WVA.
- Second Sunday Marketplace is February 13, 2022; there will be four new candy vendors.

Next Meeting – Wednesday, March 16, 2022, 6:00 p.m. – Annual Meeting

There being no further business to come before the Board, the Meeting was adjourned at 8:55 a.m.

Respectfully submitted,
Jody Brown, Recording Secretary

MINUTES & MORE