

Approved November 22, 2022
WESTBROOK VILLAGE ASSOCIATION
LONG RANGE PLANNING COMMITTEE
October 18, 2022

PRESENT: Steve Merkovich, Amy Miller, Lynette Jones, Bob White, Jim Schulz, Jon Pardoll, Joy Groves (Members)
ABSENT: Karen Jones (General Manager)
HOMEOWNERS: Full house

HOMEOWNER AND MEMBER COMMENTS

Homeowners in attendance are given the opportunity to address concerns and ask questions of the Committee and Management. These comments are not made a part of the Minutes.

CALL TO ORDER

Steve Merkovich, Chair, called the September Meeting to order at 9:01 a.m.

There was a quorum with all members in attendance.

MINUTES – September 20, 2022

Necessary corrections will be made as requested, and the Minutes will be resubmitted for file.

MOTION by Mr. Schulz, second by Ms. L. Jones, to approve the Minutes of the September meeting as presented. Carried unanimously.

UNFINISHED BUSINESS

Change LRP Meeting to Quarterly – Finalize Decision: It was pointed out that standard practice with HOA's is to have LRP meetings quarterly, and that was the original intent of the Board when the WVA LRP was formed. There was a review of the items the Committee has been tasked with and discussion the Committee may not be addressing the issues they should address. It was also stated that what the LRP feels are goals for the Committee, the goals set by the Board of Directors are different. Many tasks originate with the LRP, but they are then handed off to other Committees for implementation.

It was suggested the Mission and Goals of the Committee should be reviewed by the Board. The Board will then give the Committee direction. This will be on the Agenda for the November 2, 2022 Board Meeting. The Committee can then decide whether or not to change to quarterly meetings.

It was further suggested the Committee could change their Mission Statement and submit it to the Board for approval, and then the Committee could develop a list of 3-5 projects they will be working on if approved by the Board (projects to come from the Form Design plan and Jeff Stevens' report). Suggestions not included in either plan are needed as well.

The list of goals from the Board approved WVA Long Range Plan, read by Ms. L. Jones and J. Groves, will be sent to all Committee Members and a concise list will be developed by Committee Members for submission to the Board for approval.

Mission, Goals and Objectives from the WVA Long Range Plan from January 2019 will be sent digitally to all Committee Members for review and discussion at the meeting on November 22, 2022, 1:00 p.m.

Facilities Usage Report: The Report for the period of August 30 through September 25, 2022 was included in the Committee Packet, including a summary for the time pre-Covid, for review and discussion.

NEW BUSINESS - None
FOR THE GOOD OF THE ORDER

- \$85,000 is recommended to be put in the 2023 budget for an Architect for plans and designs for the Fitness Center. This will be voted on by the Board at the Budget Meeting on October 25, 2022.
- Ms. K. Jones will research voting requirements (which may have changed) that will apply when voting on the Fitness Center.
- Staff to update the competitive analysis developed by Ms. L. Jones and Ms. Groves. This will also be on the agenda for the November meeting.

Next Meeting – Tuesday, November 22, 2022 - 1:00 p.m., FALC

There being no further business to come before the Committee, the meeting was adjourned at 10:30 a.m.

Respectfully submitted,
Jody Brown, Recording Secretary

MINUTES & MORE