

**Approved March 19, 2024**  
**WESTBROOK VILLAGE ASSOCIATION**  
**ARCHITECTURAL CONTROL COMMITTEE MINUTES**  
**February 20, 2024**

**PRESENT:** Amy Miller, Ron Laumann, Marcy Reneau, Jerry Johnson, Jo Ann Greene, Ed Hartman, Jerry Heschel (Members)  
Susan Fabian (Assistant General Manager)

**ABSENT:**

**HOMEOWNER AND MEMBER COMMENTS – Non-Agenda Issues –** These comments and Discussions are not included as a part of the Minutes.

Ms. Miller called the February 20, 2024, meeting to order at 9:07 a.m. There is a quorum represented with all members in attendance.

**NEW BUSINESS**

**Homeowner Applications**

**Quail Ridge – 4170502 –** Room Addition (under existing roofline)

***MOTION by Mr. Laumann, second by Ms. Greene, to approve the room addition application for 4170502. MOTION AMENDED to include window frames are in compliance at not more than 3.5" Carried unanimously.***

**Cypress Point Estates – 4340114 –** Front Decorative Bronze Iron and Glass Entry Door

***MOTION by Mr. Hartman, second by Ms. Reneau, to approve the front decorative bronze iron and glass entry door for 4340114. Carried unanimously.***

**Cypress Point Estates – 4340139 –** Partial Window Replacement

***MOTION by Ms. Reneau, second by Mr. Heschel, to approve the partial window replacement for 4340139. Must paint the non-replaced windows to match the new frame color. Carried unanimously.***

**Fairway Views (Ratify UWC Denial) – 4500950 –** Paver Front Walkway and Entry Extensions – Gray Blend; Paver Driveway Extension – Gray Blend

***MOTION by Mr. Heschel, second by Ms. Greene, to ratify the Unanimous Written Consent to deny the paver front walkway and entry extensions in Gray Blend and the Paver Driveway extension in Gray Blend for 4500950. Carried unanimously.***

**Fairway Views – 4500951 –** Paver Front Walkway and Entry Extensions – Tierra Norte Blend; Front Walkway and Entry Coating – Cocoa Parfait

***MOTION by Mr. Heschel, second by Mr. Hartman, to approve the paver front walkway and entry extensions in Tierra Norte Blend and the front walkway and entry coating in Cocoa Parfait as completed. Carried unanimously.***

**Discuss Permanently Installed Backup Generators for Homes:** This issue is being discussed although there are no current applications for a backup generator. Members agreed if a Standard is written, it should include that the generator should be shielded from view. Ms. Miller and Ms. Fabian will draft a Standard for review and approval by the Committee.

**Discuss Pertinence of Gray, Beige and Brown to WVA Color Palette:** Beige and Brown are neutral colors that are approved; there was discussion about how Gray and Beige relate, and it was stated that any Beige/Gray color combos will have to come to the Committee for review and approval.

**Homeowner Appeals** – None

**UNFINISHED BUSINESS** – None

**REVIEW, CORRECTION AND APPROVAL OF PREVIOUS MINUTES** – January 16, 2024  
Ms. Fabian will email the revisions to Minutes & More so the Minutes can be corrected.

***MOTION by Mr. Heschel, second by Mr. Laumann, to approve the Minutes of the January 16, 2024 Meeting as amended. Carried unanimously.***

**Architectural Applications Report**

Report included in Committee Packet for review and discussion.

**FOR THE GOOD OF THE ORDER**

Candidates Night is scheduled for February 21, 2024. Candidates in attendance at this meeting – Bob Carneiro, Michael Giroux, Jerry Heschel, and Marcy Reneau – were introduced.

**Next Meeting – Tuesday, March 19, 2024**

**ADJOURN**

Meeting adjourned at 9:44 a.m.

Respectfully submitted,  
*Jody Brown*, Recording Secretary

**MINUTES & MORE**