

APPROVED JUNE 17, 2026
WESTBROOK VILLAGE ASSOCIATION
LONG RANGE PLANNING COMMITTEE
MAY 20, 2026

PRESENT: Jim Schulz, Paul Schnetzky, Max Allen, Robert Freiberg, Bruce Garrison, David Sterling, Don McNeil (Committee Members)
Karen Jones (General Manager)

ABSENT: None

HOMEOWNER AND MEMBER COMMENTS

Homeowners in attendance are given the opportunity to address concerns and ask questions of the Committee and Management. These comments are not a part of the Minutes.

CALL TO ORDER

Mr. Allen, Chair, called the May 20, 2026, meeting to order at 9:00 a.m. He announced there was a quorum with seven (7) members in attendance.

MINUTES – April 15, 2026

Corrections will be made as requested, and the Minutes will be resubmitted for file.

MOTION by Mr. Schulz, second by Mr. Freiberg, to approve the minutes of the April 15, 2026, meeting as presented. Mr. Sterling and Mr. McNeil abstaining as they were not on committee. Carried unanimously.

UNFINISHED BUSINESS

Resident Survey Results – Board of Directors – Update: Update from Ms. Jones. Survey was presented to the Board of Directors at the May 6, 2026, meeting. Administration is working on a more detailed breakdown regarding one of the questions.

Pottery Club Expansion Request: Pottery Club presented their expansion request to the Committee. No action is taken as Committee needs more time and is currently working on the Long-Range Plan. Tabled.

NEW BUSINESS

Facilities Usage Report: Report for March 23, 2026, through April 26, 2026, is included in the Committee Packet for review and discussion.

Appoint Vice Chair: Jim Schulz was nominated and accepts the position of Vice Chair.

MOTION by Mr. Allen, second by Mr. Freiberg, to approve Mr. Schulz as Vice Chair. Carried unanimously.

AD-Hoc Committee Update Long Range Plan Review: Plan recommendations were presented to the Committee. Discussion and review of plan.

MOTION by Mr. Friedberg, second by Mr. Schulz, to continue to work on next steps and next version of the plan.

MOTION by Mr. Garrison, second by Mr. Schulz, to add a second Ad-Hoc committee to work on major project forecast and space allocation. Committee will be Mr. Garrison, Mr. Sterling, and Mr. McNeil.

FOR THE GOOD OF THE ORDER

Homeowner comments will be combined with Good of the Order and will be at the end of meeting.

Next Meeting Date: Next meeting is Wednesday June 17, 2026, at 9:00 am.

There being no further business to come before the Committee, the meeting was adjourned at 10:55 a.m.

Barbara Peot, Minute Keeper