

**Westbrook Village Association
38th Annual Arts & Crafts Show
Vendor Registration Form**



Name: _____ Address: _____

City: _____ State: _____ Zip: _____

Email: _____ Phone Number: _____

Item Description (**Must be Handcrafted**): _____

Please mail this registration form along with payment (**checks only**) by:
October 2, 2026
to insure you have a spot. Registrations received after **October 2, 2026** are processed on as-available basis.

Date and time of show:
Saturday, November 7, 2026
9:00am - 2:00pm
Vistas Recreation Center
18825 N Country Club Parkway
Peoria, AZ 85382
Confirmation of Table Assignments will be sent to Vendor by
October 22, 2026
******All booth items must be handcrafted******

Please Check 2 Below.

Note: Tables are 8ft long banquets and are provided on the day of setup. By checking "**Empty Space**" you are declining the use of WVA tables, and will be expected to bring your own display to fill an 8ft or 16ft space.

WVA Resident: ☐ 1 Table: _____ (\$30.00) 8' Empty: _____ (\$30.00) 2 Tables: _____ (\$60.00) 16' Empty: _____ (\$60.00)

Non-Resident: ☐ 1 Table: _____ (\$60.00) 8' Empty: _____ (\$60.00) 2 Tables: _____ (\$120.00) 16' Empty: _____ (\$120.00)

Note: WVA must receive this application with your check in order to participate

Please make checks payable to: WVA (**Westbrook Village Association**)
NO REFUNDS ONCE PAYMENT IS SUBMITTED

Sign reverse side and return to

WVA Arts & Crafts Show
19281 N. Westbrook Pkwy.
Peoria, AZ 85382

Contact: Rebecca Bowler, Recreation Centers Assistant at 623.566.6178 or RCA@WestbrookVillage.org for information or questions.

***PLEASE COMPLETE FORM WITH SIGNATURE ON REVERSE SIDE**

PLEASE READ BEFORE SIGNING.
YOUR SIGNATURE ON THE REGISTRATION FORM INDICATES YOUR
UNDERSTANDING OF AND AGREEMENT WITH THESE TERMS AND CONDITIONS.

- All items to be shown and sold must be **HAND CRAFTED**. Pictures of merchandise must be mailed-in with registration, emailed, or submitted in person with payment and registration form.
Once payment is submitted, NO REFUNDS WILL BE GIVEN.
- Registration must be accompanied by a check payable to WVA (Westbrook Village Association).
- Confirmation of EACH Reservation and Table Assignment will be sent to registrant.
- Moving tables/WVA items without the permission of the WVA coordinator is not allowed.
- Racks/displays cannot be placed to obstruct doors, tables or walkways.
- Attachment of displays are not allowed. Any cost of repairs for damage to a wall caused by a display will be charged to the vendor.
- All tools for transporting merchandise must be removed from the auditorium/patio or stored and completely hidden under the tables by 8:30am. Westbrook Village Association does not provide carts to move your property.
- Arts and crafts must be on display and ready for sale by 8:45am. Failure to be set-up by 8:45am will result in the vendor being removed from the show without a refund of the registration fee.
- **Arts and crafts must remain on display and available for sale until the 2:00pm closing time.** It is important to the quality of the show, and as a courtesy to our customers, that take-down/break down not be started before closing at 2:00pm. **Booths that break down prior to 2:00pm closing time will NOT be invited back to future shows.**
- Friday, November 6 2026 check-in for all vendors will begin at 1:00pm at The Vistas Recreation Center. Stanchions will guide you to registration table. Once you have been checked-in all displays may be set-up between 1:00pm – 6:00pm. For overnight, please cover and protect display tables, especially on the patio.
- Vendors planning raffles or giveaways at booths must submit a letter with this registration form identifying what and how many items will be given away. Tickets for giveaways must provide the following information to participants: Name & phone number of vendor, name & phone number of participant, and vendor booth number.

Westbrook Village Association is not responsible for loss, stolen, or damage to items left overnight or during the show. The ballroom and patios will be open for set-up at 6:00am, Saturday, November 7 2026.

Please Sign Below to Complete Registration

Signature: _____ **Date:** ____ / ____ / **2026**

**Advertising will be placed in West Valley newspapers, some social media, local websites dedicated to Craft Shows, and community-wide banners*