

APPROVED JULY 15, 2026
WESTBROOK VILLAGE ASSOCIATION
LONG RANGE PLANNING COMMITTEE
JUNE 17, 2026

PRESENT: Jim Schulz, Paul Schnetzky, Max Allen, Robert Freiberg, Bruce Garrison, Don McNeil (Committee Members)
Karen Jones (General Manager)

ABSENT: David Sterling (excused)

CALL TO ORDER

Mr. Allen, Chair, called the June 17, 2026, meeting to order at 9:00 a.m. He announced there was a quorum with six (6) members in attendance.

MINUTES – May 20, 2026

Corrections will be made as requested, and the Minutes will be resubmitted for file.

MOTION by Mr. Garrison, second by Mr. Schnetzky, to approve the minutes of the May 20, 2026, meeting as presented. Carried unanimously.

UNFINISHED BUSINESS

Pottery Club Expansion: No action is taken as Committee needs more time and is currently working on the Long-Range Plan. Tabled.

NEW BUSINESS

Facilities Usage Report: Report for April 27, 2026, through May 24, 2026, is included in the Committee Packet for review and discussion.

New Resident Survey Done Quarterly Discussion: Discussion on New Resident Survey. Administration will send out the same 2025 survey to new homeowners quarterly. Results will be given to Committee.

MOTION by Mr. Garrison, second by Mr. Schulz, to approve Administration to send New Resident Survey to new homeowners quarterly. The survey will be the same survey that was sent in 2025 to new homeowners. Carried unanimously.

AD-Hoc Committee Updates: AD-Hoc1 members are Mr. Schulz, Mr. Schnetzky and Mr. Freiberg. Mr. Freiberg updated Committee. The new draft completion date will be November 18, 2026

MOTION by Mr. Freiberg, second by Mr. Schulz, to approve the option for ASU to assist with updates to Long Range Plan. Carried unanimously.

MOTION by Mr. Freiberg, second by Mr. Schulz, to approve first draft to be completed by November 18, 2026. Carried unanimously.

MOTION by Mr. Schulz, second by Mr. Freiberg, to approve removing the Long-Range Plan from the Westbrook Village website. Carried unanimously.

AD Hoc2 members are Mr. Garrison, Mr. Sterling, and Mr. McNeil. Mr. McNeil updated committee on process with space allocation and project forecast.

HOMEOWNER AND MEMBER COMMENTS

Homeowners in attendance are given the opportunity to address concerns and ask questions of the Committee and Management. These comments are not a part of the Minutes.

FOR THE GOOD OF THE ORDER

Next Meeting Date: Next meeting is Wednesday July 15, 2026, at 9:00 am.

There being no further business to come before the Committee, the meeting was adjourned at 10:17 a.m.

Barbara Peot, Minute Keeper